

Work Habits Self Evaluation

Student _____

Group _____

Teacher: _____

Level and section: _____

Criteria	Excellent = 5 p	Good = 4 p	Satisfactory = 3 p	Needs Improvement = 2p
Responsibility	Student is prepared to start the class on time: is seated and ready to start working when the second bell rings, with all necessary materials (text, dictionary, binder, paper, pen). No unexcused absences. All assignments are diligently completed prior to or by the due date. Phone is only used for educational purposes. This student leads by example.	Student is prepared to start the class on time: is seated and ready to start working when the second bell rings, with all necessary materials (text, dictionary, binder, paper, pen). No unexcused absences. All assignments are completed with care by the due date. Phone is only used for educational purposes.	Student generally arrives on time with most of the necessary materials (text, dictionary, binder, paper, pen). No unexcused absences. Most assignments are completed by the due date. Occasionally distracted by cell phone.	Student arrives to class, often late, lacking some/or all the necessary materials (text, dictionary, binder, paper, pen and/or pencil). Has unexcused absences. Submits assignments late or incomplete. Cell phone distracts from learning.
Cooperation	Always works well with students and teacher. Demonstrates respect for all individuals and for the learning environment. Demonstrates leadership in group activities.	Always works well with students and teacher. Demonstrates respect for all individuals and for the learning environment. Contributes to group activities.	Usually works well with students and teacher. Usually demonstrates respect for the learning environment. Contributes minimally to group activities.	Seldom works well with students and teacher. Does not demonstrate respect for individuals or the learning environment. Disrupts group activities.
Independence	Self--directed learner. Always takes initiative, perseveres with challenging tasks and demonstrates proactive planning (absences, Flex). Is always well prepared for summative tasks.	Self--directed learner most of the time. When absent, missed work is completed promptly. Flex is planned. Is usually well prepared for summative tasks.	Works independently when prompted. Often requires guidance. When absent, missed work is often an afterthought. Sometimes plans Flex. Is sometimes prepared for summative tasks.	Unable to work independently. Relies on the help of others. Does not catch up on missed work unless prompted. Seldom plans Flex. Is seldom prepared for summative tasks.
Participation	On task for the entire class. Completes all activities well with effort and enthusiasm. Contributes to the success of the class. When task is completed, uses time productively. Helps others.	On task for the entire class. Completes all activities with effort and enthusiasm. Contributes to the success of the class. When task is completed, uses time productively	On task for most of the class. Completes most activities with some effort and enthusiasm. Passive participant.	Requires one on one attention to stay on task. Does not complete activities with effort and enthusiasm. Disruptive to others.

Evaluation : _____ /2 = _____